

NELSON COUNTY ELECTORAL BOARD

Meeting Minutes

May 16, 2023

I. Call to order

Chairman Thieblot called to order the regular meeting of the Nelson County Electoral Board at 10:00 am on May 16, 2023 at the Office of the Registrar.

II. Roll call

Secretary Greene conducted a roll call. Present: Armand Thieblot, Chairman; William Smith, Vice Chairman; Susan Greene, Secretary; and Jacqueline Britt, Director of Elections.

III. Recognition of Any Visitors

- Johanna Marusic, from Nelson County was present.
- Lisa Hilgartner, from Afton was present representing The League of Women Voters.

Chairman Thieblot opened the floor for public comments, and none were made.

IV. Reading and Approval of minutes from the previous meeting

Secretary Greene moved to approve the minutes from April 4, 2023 as presented. Vice Chairman Smith seconded the motion and it was unanimously approved by the Board.

V. Report of Electoral Board members

None of the Board members had any news to report.

VI. Report of the Registrar

- Jacqueline Britt attended the Election Center Training in Houston, and reported that it was a good event with attendees from across the country.
- Rachael Snapp, Deputy Registrar, co-hosted a Voter Registration Day at Nelson County High School on April 18.
- The Registrar's Office staff will attend the state legislative training in Richmond on July 20.
- The Registrar's Office staff will attend the VRAV Annual Meeting in Roanoke July 31-August 2. The Nelson County Registrar's Office will be staffed and remain open.

VII. Old Business

ADA Precinct Surveys- Electoral Board members will conduct ADA surveys at all precincts during the June 2023 Primary.

Election Update-The November 2023 Election will include local elections for all constitutional officers, the Board of Supervisors for the South and West Districts,

the House of Delegates for the 53rd and 55th Districts and the State Senate for the 11th District. The deadline for candidates to file their paperwork for the November Election is June 20, at 7:00 pm.

VIII. New Business

A. June Primary- Logistics and Accuracy (L & A) testing occurred on April 25, and all of the machines performed well. Early voting for the 2023 Democratic Primary is in progress. Secretary Greene moved to designate the Office of the Registrar to distribute ballots to each precinct for Election Day on June 20. Vice Chairman Smith seconded the motion and it was unanimously approved by the Board.

The schedule for absentee ballot certification and election canvass at the Office of the Registrar is as follows:

- The Electoral Board will meet on Monday, June 19, 2023 at 11:00 am to certify the absentee ballots.
- The Board will meet on Wednesday, June 21, 2023 at 10:00 am to canvass the election.
- The Board will meet on Friday, June 23, 2023 at 2:00 pm to complete the canvass of the election.

B. Discussion of Officers of Election and Registrar Appointment and Evaluation-

At 10:22 am Chairman Thieblot moved that the Electoral Board go into closed session pursuant to State Code Section 2.2-3711-(A) (1) for the purpose of discussing issues related to personnel and that the Director of Elections remain in the room for the discussion pertaining to Officers of Election only. Secretary Greene seconded the motion and it was unanimously approved by the Board. The Board went into executive session at 10:22 am.

At 10:58 am Chairman Thieblot moved that the Electoral Board return to public session and certify that only business matters lawfully exempt from open meeting requirements by Virginia Law, and only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered. The motion was seconded by Vice Chairman Smith and unanimously approved by the Board, and Secretary Greene conducted a certifying roll call after the Board re-convened in open session at 10:59 am.

IX. Good of the Order

It was noted that Virginia has given notice to exit Electronic Registration Information Center (ERIC).

X. Adjourn

At 11:01 am, Chairman Thieblot moved that the meeting be adjourned. The next Electoral Board meeting is scheduled for Monday, June 19, 2023, at 11:00 am at the Nelson County Office of the Registrar.

Approved: June 19, 2023