

NELSON COUNTY ELECTORAL BOARD

Meeting Minutes

April 4, 2023

I. **Call to order**

Chairman Thieblot called to order the regular meeting of the Nelson County Electoral Board at 10:00 am on April 4, 2023 at the Office of the Registrar.

II. **Roll call**

Secretary Greene conducted a roll call. Present: Armand Thieblot, Chairman; William Smith, Vice Chairman; Susan Greene, Secretary; and Jacqueline Britt, Director of Elections.

III. **Recognition of Any Visitors**

- William Percy, from Lovingston was present.
- Johanna Marusic, from Nelson County was present.
- Lisa Hilgartner, from Afton was present representing The League of Women Voters.

Chairman Thieblot opened the floor for public comment, and William Percy, Johanna Marusic and Lisa Hilgartner all addressed the Board.

IV. **Reading and Approval of minutes from the previous meeting**

Secretary Greene moved to approve the minutes from February 1, 2023 as presented. Chairman Thieblot seconded the motion and it was unanimously approved by the Board.

V. **Report of Electoral Board members**

Vice Chairman Smith attended the annual VEBA meeting which was held in Roanoke. He reported that the Western Region of the VA Electoral Board will be meeting on September 9, at 10:00 am at the Best Western in Waynesboro.

VI. **Report of the Registrar**

- Jacqueline Britt attended the annual VEBA meeting in Roanoke.
- Staff training: Rachael Snapp, Deputy Registrar, completed the National Certified Election and Registration Certification course (CERA) and the KnowBe4 Cyber Security training. Jacqueline Britt will attend the Election Training Workshop and Renewal course to maintain her CERA certification. The Registrar's office staff will attend the state legislative training in Richmond on July 20.

VII. **Old Business**

- A. Central Absentee Precinct (CAP)**- The Nelson County Board of Supervisors approved and adopted the ordinance to change the CAP location from the Nelson Memorial Library to the Nelson County Voter Registration office.

- B. June 2023 Primary-** A June 2023 Primary has been called for June 20, and the order has been posted. It will be a Democratic Primary for the State Senate and the House of Delegates. The Republican Party will nominate via Mass Meeting on May 10.
- C. ADA Precinct Surveys-** Electoral Board members will conduct ADA surveys at all precincts during the June 2023 Primary.

VIII. New Business

Local Election Security Standards (LESS) and discussion of personnel

At 10:43 am Chairman Thieblot moved that the Electoral Board go into closed session pursuant to State Code Section 2.2-3711-(A) (1) and (A) (35) for the purpose of discussing issues related to personnel and security and that the Director of Elections remain in the room. Secretary Greene seconded the motion and it was unanimously approved by the Board. The Board went into executive session at 10:43 am.

At 11:05 am Chairman Thieblot moved that the Electoral Board return to public session and certify that only business matters lawfully exempt from open meeting requirements by Virginia Law, and only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered. The motion was seconded by Vice Chairman Smith and unanimously approved by the Board, and Secretary Greene conducted a certifying roll call after the Board re-convened in open session at 11:05 am.

IX. Adjourn

At 11:07 am, Chairman Thieblot moved that the meeting be adjourned. The next Electoral Board meeting is scheduled for Tuesday, May 16, 2023, at 10:00 am at the Nelson County Office of the Registrar.

Approved: May 16, 2023