

NELSON COUNTY ELECTORAL BOARD

Meeting Minutes

June 30, 2022

I. **Call to order**

Chairwoman Linda Hughes called to order the regular meeting of the Nelson County Electoral Board at 10:04 am on June 30, 2022 at the Office of the Registrar.

II. **Roll call**

Chairwoman Hughes conducted a roll call. Present: Linda Hughes, Chairwoman; Armand Thieblot, Vice Chairman; Susan Greene, Secretary; and Jacqueline Britt, Director of Elections.

III. **Reading and Approval of minutes from the previous meeting**

Vice Chairman Thieblot moved to approve the minutes from March 22, 2022 as presented. Chairman Hughes seconded the motion and it was unanimously approved by the Board.

IV. **Recognition of Any Visitors**

Johanna Marusic, from Afton, VA and Darrel Lang, a member of the Republican Party from Shipman, VA

V. **Reports of Electoral Board Officers**

There were no new reports from Electoral Board Officers.

VI. **Report of Registrar**

A. **Redistricting**

The redistricting plan for local elections has been finalized and maps have been re-drawn. The Office of the Registrar has sent notices to all voters in Nelson County alerting them of the District changes.

B. **Legislative Training**

ELECT is offering a Legislative Changes/Updates Webinar to General Registrars and Electoral Board members through a live, virtual WebEx meeting on Wednesday, July 13, from 9:00 am to 3:30 pm. The Registrar provided Board members with information regarding the Webinar, including the agenda and list of presenters.

C. **Annual Uniformity Training**

In-person training sessions will be offered in various locations throughout Virginia.

D. **Re-Designing the space at the Office of the Registrar**

The Board of Supervisors approved the plan to remove the wall between two rooms at the Office of the Registrar. The removal of the wall would create one room which would be large enough to accommodate Electoral Board meetings which are ADA compliant and accessible to the public. The space will be used for

trainings as well. The Registrar's Office is working with the contractor to set up a schedule, with the goal of having the construction completed before early voting begins in September.

E. Part Time Position Update

There have been no applicants for the position of part-time Assistant Registrar at the Nelson County Office of the Registrar.

VII. Comments by Any Attending Public

Chairwoman Hughes opened the floor for public comments. Johanna Marusic, from Afton, VA had questions regarding the ADA self-audit that Electoral Board members had scheduled to perform during the Democratic Primary which was to take place on June 21, 2022. The Primary was canceled, and the Board will re-schedule the ADA self-audit for another date.

VIII. Unfinished Business and General Orders

A. Electronic Pollbook

A contract has been signed with DemTech for the new EPB equipment, and the equipment is expected to arrive in time for training sessions prior to the November Election. A Ballot on Demand printer was ordered for Early Voting, which will be extremely helpful and efficient, given that there will be nine different ballot styles.

B. Local Election Security Standards

The Board went into closed session to discuss security standards. See notes below under New Business.

IX. New Business

A. General Registrar Evaluation

At 10:30 am Chairwoman Hughes moved that the Electoral Board go into closed session pursuant to State Code Section 2.2-3711-(A)(1) and Section 2.3711(A)(35), for the purpose of discussing issues related to personnel and security, and that the Director of Elections be allowed to remain in the room for the portion of the meeting pertaining to security. Vice Chairman Thieblot seconded the motion and it was unanimously approved by the Board. The Board went into executive session at 10:31 am. The portion of the closed session pertaining to security ended at 10:41 am, at which time the Director of Elections left the meeting, and the Board commenced with the closed session to discuss issues related to personnel.

At 11:18 Chairwoman Hughes moved that the Electoral Board return to public session and certify that only business matters lawfully exempt from open meeting requirements by Virginia Law, and only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered. The motion was seconded by Vice Chairman Thieblot and unanimously approved by the Board. The Board re-convened in open session at 11:19 am, at which time the Director of Elections re-joined the meeting.

X. Good of the Order

No other business was presented.

XI. Adjournment

At 11:20 am, Secretary Greene moved that the meeting be adjourned. The motion was seconded by Chairwoman Hughes and unanimously approved by the Board. The next Board meeting is scheduled for Friday, July 29, 2022 at 10:00 am.

Approved: July 29, 2022