

NELSON COUNTY ELECTORAL BOARD

Meeting Minutes

October 12, 2021

I. **Call to order**

Chairman Bailey called to order the regular meeting of the Nelson County Electoral Board at 10:02 am on October 12, 2021 at the Nelson County Office of the Registrar.

II. **Roll call**

Chairman Bailey conducted a roll call. Present: Don Bailey, Chairman; Linda Hughes, Vice Chairwoman; Susan Greene, Secretary; and Jacqueline Britt, Director of Elections.

III. **Approval of minutes from last meeting**

The minutes from September 7, 2021 were approved as presented.

IV. **Old Business**

A. **Website Update**

The re-designed Voter Registration and Election website is complete and has been successfully launched.

B. **Election Update**

Early voting began on September 17, and has been running smoothly, with regard to both in-person voting and mail-in ballots.

C. **Officers of Election and early Voting Staffing**

Staffing of Officers of Election for Election Day, November 2, 2021 has been finalized for each precinct, and all positions are covered. Staffing of Officers of Election during Early Voting has been sufficient.

V. **New Business**

A. **Pre-processing Schedule**

Virginia State law mandates that pre-processing of absentee ballots must occur on Tuesday, October 26, 2021 and Saturday, October 30, 2021. CAP has been notified and notices will be sent out to the Party Chairs.

B. Certifying Absentee Ballots

Certification of Absentee Ballots will take place on Monday, November 1, 2021 at 11:00 am at the Office of the Registrar.

C. Canvass of the Election

Canvass of the Election will begin on Wednesday, November 3, at 10:00 am at the Office of the Registrar.

D. Election Day Travel

Board Members' Election Day travel schedules will be reviewed and finalized and on Monday, November 1, 2021.

VI. Good of the Order

A. Authorized Representatives

Party Chairs were sent a list of “dos and don'ts” regarding authorized representatives at polling precincts. Representatives require a letter of authorization from their Party Chair, and there is a limit of one representative per political party.

B. Assistant Registrar

Teresa Nuckols has been hired to fill the part-time position of Assistant Registrar.

C. Re-Districting

The deadline for the Re-Districting Commission to submit its plan to the VA General Assembly is this week. If the Commission is unable to meet the deadline, the State Supreme Court will draw the new district lines. Re-Districting costs for Nelson County will vary, depending on where the new lines are drawn.

VII. Adjournment

At 11:02 am Chairman Bailey moved that the meeting be adjourned. The motion was seconded by Secretary Greene and unanimously approved by the Board. The next meeting is scheduled for Monday, November 1, 2021 at 11:00 am at the Nelson County Office of the Registrar.

Approved: November 1, 2021